

## Checklist for submission of electronic dissertations / habilitations

### What I need to know:

- \* My Publication must not infringe any publishing rights (copyright etc.) of third parties.
- \* Especially with cumulative dissertations / habilitations publishing rights must be observed.  
Any questions? Please contact the library in due time.
- \* The copies and the PDF version of the publication have to match 1: 1 (except for color illustrations, they may also be printed in black & white if no information will be lost in b/w mode).
- \* The electronic version should not include a curriculum vitae.
- \* Only copies with a solid and reliable bond will be accepted.
- \* Only PDFs without any password protection or encryption will be accepted. The file name may only consist of letters and numbers. This also applies to other attachments, e.g. ZIP files.
- \* After publication no corrections can be made afterwards.
- \* The library receives 3 copies (habilitations 5 copies).
- \* The abstract must not contain more than 2000 characters.

### Contact:

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### For the delivery I have with me:

- Completed and signed form for the delivery of electronic dissertations / habilitations
- Dissertation - three printed copies / Habilitation - five printed copies

Alternatively, I will send the form and printed copies by parcel post:

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